



Environmental Policy

Central Community Press Ltd is based at Vulcan House in Leicester. CCP is a specialist publisher and media owner/contractor, supplying promotional bookmarks and posters for display and distribution through libraries throughout the UK. CCP is committed to encouraging all suppliers and contractors to maintain and improve their own environmental performance.

CCP senior management gives full support to this environmental policy. As a responsible company we intend to grow and develop in a sustainable manner. However, we recognise that our operations have an impact on the environment, which we are committed to reducing.

We are committed to continually improve our environmental performance and we have developed an environmental management system (EMS) to achieve this in a structured way. The company will provide the human and financial resources required to implement this EMS.

We are continually reviewing our environmental performance indicators to help us to assess our current and future level of environmental performance. This will also enable us to benchmark our performance. The EMS covers all the operations at our offices in Vulcan House.

It is our Policy to:

- Integrate environmental management into our day-to-day business operations to ensure environmental issues are addressed, whilst providing the highest quality products and service to all our customers.
- Comply with all relevant environmental legislation, regulations and requirements.
- Purchase all electricity from renewable sources.
- Encourage and support our suppliers to demonstrate their environmental credentials by obtaining appropriate accreditation.
- Reuse or recycle all office paper.
- Recycle all used ink and toner cartridges.
- Use renewable/sustainable sources of raw materials wherever possible.
- Reuse resources whenever possible rather than dispose of them.
- Encourage the use of recycled materials and recycling initiatives.
- Prevent pollution by responsible procedures and activities.
- Provide appropriate environmental training for all our people and encourage them to support this programme.
- Promote communication with internal and external interested parties and respond appropriately to reasonable requests for information about our environmental performance.
- Ensure that all our people and the general public can access our policy.

John Kirk
Managing Director

11th December 2009

